

- (iii) The bills under Plan head of accounts of Government Departments/ Autonomous Bodies, bills of Local Self Government Institutions submitted at treasuries after 27/03/2020 will be shifted to treasury Queue. Such bills would be accepted at treasuries with token assigning sequence and time of receipt. The priority of honoring of such bills will be solely on the basis of the order of token issued. The amount of bills accepted with token that has not been passed in the current financial year will be cleared in the subsequent days of the next financial year on the aforementioned priority. Detailed procedures to clear such bills will be issued separately.
- (iv) The cheques for drawing from STSB/PSTSB/PD/TP would be accepted at treasuries with token assigning sequence and time of receipt. The priority of honoring of such cheques will be solely on the basis of the order of the token issued. Such cheques will be cleared in the subsequent days on the aforementioned priority.
- (v) Advance drawal for the purchases on the basis of invoices/proforma invoices for which the formalities of purchase cannot be completed or for which the supply could not materialise and final vouchers could not be obtained before the close of financial year, will not be permissible.
- (vi) However, if the Drawing and Disbursing officer wants advance drawal for any unavoidable expenditure, it can be incurred with the prior approval from Finance Department.
- (vii) Treasuries would not be authorised to allow any exemption to the above instructions without specific directions from the Finance Department.
- (viii) In case any doubt persists regarding any advance claim/issues related to treasury regulations, the Sub Treasury Officers /District Treasury Officers have to get in touch with the Director of Treasuries who in turn shall consult the Additional Secretary, Finance (Secret) Department (Phone No.-0471-2518079) before allowing or rejecting the claim.

3. All Heads of Department are requested to issue urgent directions to the Controlling Officers/Drawing and Disbursing Officers to comply with the above instructions scrupulously. The Director of Treasuries would take urgent measures to ensure strict

adherence to the directions by the treasury officers. Any lapse in this regard would be viewed seriously.

Rajesh Kumar Singh,
Additional Chief Secretary (Finance)

To


- The Accountant General (A&E), Kerala, Thiruvananthapuram.
- The Accountant General (G&SSA), Kerala, Thiruvananthapuram.
- The Accountant General (E&RSA), Kerala, Thiruvananthapuram.
- All Heads of Departments and Offices.
- All Departments (All Sections) of Secretariat
- The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with C.L)
- The Registrar, High Court of Kerala, Ernakulam (with C.L.).
- The Advocate General, Ernakulam (with C.L.)
- The Registrar, Kerala Agricultural University, Thrissur (with C.L.)
- The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur (with C.L.).
- The Secretary, Kerala State Electricity Board, Thiruvananthapuram (with C.L.)
- The General Manager, Kerala State Road Transport Corporation, Thiruvananthapuram (with CL)
- All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government
- The Private Secretaries to Chief Minister, other Ministers and Leader of Opposition
- The Secretary to Governor.
- The Additional Secretary to Chief Secretary.
- The Private Secretary to Speaker/Deputy Speaker
- The Director of Public Relations, Thiruvananthapuram
- The Director of Treasuries, Thiruvananthapuram
- The Nodal Officer, www.finance.kerala.gov.in
- The Stock file/ Office copy.

Forwarded / By Order,


Section Officer.

ഫിനല്. SJD/101/102/B2 dtd. 30-3-2019

നല്ല കീഴ്‌ക്കാര്യം ഉറപ്പാക്കിയിട്ടുണ്ട്. മറ്റ് കാര്യങ്ങൾക്കും മാറ്റം വരുത്തിയിട്ടില്ല.


for Director
TREASURY
Additional Secretary
Kerala State Road Transport Corporation
Thiruvananthapuram